



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**HONG KONG NANG YAN COLLEGE OF
HIGHER EDUCATION**

LEARNING PROGRAMME RE-ACCREDITATION

**DIPLOMA IN FOUNDATION STUDIES FOR
HIGHER EDUCATION**

FEBRUARY 2023

1. Terms of Reference

1.1 Based on the Service Agreement (No.: AA843), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap. 592) (AAVQO), was commissioned by Hong Kong Nang Yan College of Higher Education to conduct a learning programme re-accreditation with the following Terms of Reference:

- (a) To conduct an accreditation test as provided for in the AAVQO to determine whether the Diploma in Foundation Studies for Higher Education Programme of Hong Kong Nang Yan College of Higher Education (the College) meets the stated objectives and QF standards and can continue to be offered as an accredited programme; and
- (b) To issue to the College an accreditation report setting out the results of the determination in relation to (a) by HKCAAVQ.

2. HKCAAVQ'S Determination

Learning Programme Re-accreditation

2.1 HKCAAVQ has determined that, subject to the compliance with the restriction set out below, the Programme meets the stated objectives and QF standard at Level 3 and can continue to be offered as an accredited programme with a validity period of three years.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below. Operators may apply to HKCAAVQ to vary the commencement date of the validity period. Applications will be considered on a case-by-case basis.

2.3 The determinations on the Programme are specified as follows:

Name of Operator	Hong Kong Nang Yan College of Higher Education 香港能仁專上學院
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Name of Award Granting Body	Hong Kong Nang Yan College of Higher Education 香港能仁專上學院
Title of Learning Programme	Diploma in Foundation Studies for Higher Education Programme 基礎專上教育文憑課程
Title of Qualification(s) [Exit Award(s)]	Diploma in Foundation Studies for Higher Education 基礎專上教育文憑
Primary Area of Study and Training	Humanities
Sub-area (Primary Area of Study and Training)	Humanities
Other Area of Study and Training	Medicine, Dentistry and Health Sciences
Sub-area (Other Area of Study and Training)	Health Care
QF Level	Level 3
QF Credits	Full-time: 112-118 Part-time (Caring): 141
Mode(s) of Delivery and Programme Length	Full-time, 1 Year Part-time (Caring), 2 Years
Start Date of Validity Period	1 September 2023
End Date of Validity Period	31 August 2026
Number of Enrolment(s)	One enrolment per year
Maximum Number of New Students	Full-time: 30 per year Part-time (Caring): 60 per year
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vocational Qualifications Pathway Programme	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> Only the Caring stream (part-time) of this Programme has been developed under the Vocational Qualifications Pathway for the Elderly Care Service industry.
Notes to be indicated on the QR	<p>(1) This programme includes four streams of study: (i) Chinese Language, Literature & Culture; (ii) Business Studies; (iii) Social Services; and (iv) Caring.</p> <p>(2) The Caring stream (part-time) of this programme includes a practicum in the <i>Clinical Practicum</i> course to be conducted in 80 contact hours in 10 days.</p>
Address of Teaching/ Training Venue(s)	<p>(1) 325-329 Lai Chi Kok Road, Shamshuipo, Kowloon, Hong Kong</p> <p>(2) 176-178 Yee Kuk Street, Shamshuipo, Kowloon, Hong Kong</p>

2.4 Restriction

- 2.4.1 The College is to ensure that the first year curriculum of the Caring stream (part-time) of the Programme continues to maintain the approval by the Social Welfare Department throughout the validity period as a “Health Worker Training Course”.

2.5 Recommendations

HKCAAVQ also offers the following recommendations for continuous improvement of the Programme.

- 2.5.1 The College is recommended to strengthen the development and promotion of the other three streams, namely (i) Chinese Language, Literature & Culture; (ii) Business Studies and (iii) Social Services, in order to improve the sustainable and parallel development for the four streams of the Programme.
- 2.5.2 The College is recommended to ensure that bilingual teaching materials (e.g. lecture notes) and assessment materials for the stream-specific courses of the Caring stream are provided where necessary in order to facilitate students’ understanding of the course content.

2.6 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.

3. Introduction

3.1 Hong Kong Nang Yan College of Higher Education (the College) was established in 2012 by the Hong Kong Buddhist Sangha Association (HKBSA) and has been registered as a post-secondary college under the Post Secondary Colleges Ordinance (Cap. 320) since April 2014. As of 5 September 2022, the College offers five HKCAAVQ-accredited programmes:

- (i) Bachelor of Social Work (Honours)
- (ii) Bachelor of Arts (Honours) in Chinese
- (iii) Bachelor of Business Administration (Honours) in Accounting
- (iv) Higher Diploma in Health Management in an Ageing Society
- (v) Diploma in Foundation Studies for Higher Education

3.2 The College commissioned HKCAAVQ to conduct a Learning Programme Re-accreditation (Re-LPA) for the Diploma in Foundation Studies for Higher Education Programme (the Programme). HKCAAVQ formed an expert Panel for this Re-LPA exercise (Panel Membership at Appendix). In view of the outbreak of the Coronavirus Disease 2019 (COVID-19), the site visit was conducted via video-conference from 8 to 9 December 2022 to reduce social contact. HKCAAVQ's Manual for the Four-stage Quality Assurance Process under HKQF (Version 1.2, November 2020) was the guiding document for the College and the Panel in conducting this exercise.

4. Programmes Details

The following programme information is provided by the operator.

4.1 Programme Objectives

The set of POs are as follows:

PO 1	Think and present knowledge clearly and logically;
PO 2	Develop basic problem-solving skills;
PO 3	Use English and Chinese effectively for communication in social and study contexts;
PO 4	Develop a sense of responsibility and self-confidence;
PO 5	Develop a positive attitude and an effective set of skills for enquiry and lifelong learning;
PO 6	Develop the ability to work independently and as part of a group;
PO 7	Use information technology and numerical skills for fulfilling study and potential workplace demands; and
PO 8	Develop a basic foundation of knowledge and skill in one specialist study area to prepare for further study at QF Level 4 and beyond.

4.2 Programme Intended Learning Outcomes

Upon successful completion of the Programme, graduates will be able to:

PILO 1	Demonstrate an understanding of theory and an ability to apply knowledge in the topics and activities that form part of the Programme;
PILO 2	Demonstrate the ability to perform tasks and solve problems in mainly predictable and familiar contexts and sometimes in unpredictable and unfamiliar situations;
PILO 3	Interact effectively in spoken English and Chinese in familiar social and study contexts, and demonstrate the ability to understand and express extended and sometimes complex ideas in comprehensible oral and written language on familiar topics in the medium of instruction;
PILO 4	Conduct scientific and logical investigations into common issues through accessing, selecting, organizing, analyzing and evaluating information, setting out essential empirical findings and presenting these to an

	audience;
PILO 5	Demonstrate responsibility in the accomplishment of individual and group tasks and some responsibility when leading a group;
PILO 6	Use information technology knowledge and skills effectively for learning and communication;
PILO 7	Demonstrate the ability to handle graphical and numerical information in familiar contexts; and
PILO 8	<u>Additional PILO for Caring stream</u> Demonstrate understanding of caring and deliver an appropriate level of care to older people or persons with disabilities.

4.3 Programme Structure

Full-time mode

Category/ Module Title/ Topic area	Contact Hours	Self-study Hours	Notional Learning Hours	QF Credits
General Education Courses (9 courses)				
GEP301 人生技能 (Life Skills)	55	35	90	9
GEL303 English for Interpersonal Communication	45	45	90	9
GEL304 Chinese for Study and Communication Purposes	45	85	130	13
GEH301 Information Technology Applications	45	45	90	9
GEL302 Foundations in English	45	45	90	9
GEL301 中文基礎課程 (Foundations in Chinese)	45	45	90	9
GEP302 思考與解困 (Thinking and Problem Solving)	59	31	90	9
GEL304 English for Study Purposes	45	45	90	9
GEH302 General Mathematics	45	45	90	9
Students are to choose 1 of the following 5 General Education electives:				
GEL306 基礎普通話 (Elementary	45	45	90	9

Putonghua)				
GEL307 基礎日語 (Elementary Japanese)	45	45	90	9
GES301 香港文化與社會 (Hong Kong Culture and Society)	45	45	90	9
GEG301 全球化及其影響(Globalisation and its Impact)	45	45	90	9
GES302 長者及殘疾人士照護簡介 (Introduction to Elderly and Disabled Care)	57	53	110	11
Students are to choose 1 of the following 4 study streams and then select 2 courses from that stream:				
Name of Stream: 中國語文，文學及文化 (Chinese Language, Literature & Culture)				
CHN301 古典文學導讀 (Introduction to Classical Chinese Literature)	45	45	90	9
CHN302 現代文學導讀 (Introduction to Modern Chinese Literature)	45	45	90	9
CHN303 中國語文通論 (Introduction to Chinese Language)	45	45	90	9
CHN304 中國文化常識 (Introduction to Chinese Culture)	45	45	90	9
Name of Stream: Business Studies				
BUS301 Business Fundamentals	45	45	90	9
BUS302 Principles of Accounts	45	45	90	9
BUS305 Introduction to Economics	45	45	90	9
BUS306 Introduction to Business Finance	45	45	90	9
Name of Stream: Social Services				
SOW301 Introduction to Social Welfare in Hong Kong	45	45	90	9
SOW302 Introduction to Sociology	45	45	90	9
SOW303 Human Behaviour and Social Environment	45	45	90	9
SOW304 Programme Planning, Development and Evaluation	45	45	90	9

Name of Stream: Caring				
NHC301 Care for Older People and Persons with Disabilities (I)	57	53	110	11
NHC302 Care for Older People and Persons with Disabilities (II)	57	53	110	11
Total number of Contact Hours: 564 - 600				
Total number of Notional Learning Hours: 1120 - 1180				
Total number of QF Credits: 112 - 118				

Part-time mode

Category/ Module Title/ Topic area	Contact Hours	Self-study Hours	Notional Learning Hours	QF Credits
Core General Education Courses (9 courses)				
GEP301 人生技能 (Life Skills)	55	35	90	9
GEL303 English for Interpersonal Communication	45	45	90	9
GEL304 Chinese for Study and Communication Purposes	45	85	130	13
GEH301 Information Technology Applications	45	45	90	9
GEL302 Foundations in English	45	45	90	9
GEL301 中文基礎課程 (Foundations in Chinese)	45	45	90	9
GEP302 思考與解困 (Thinking and Problem Solving)	59	31	90	9
GEL304 English for Study Purposes	45	45	90	9
GEH302 General Mathematics	45	45	90	9
Elective General Education Course (1 course)				
GES302 長者及殘疾人士照護簡介 (Introduction to Elderly and Disabled Care) *	57	53	110	11
Name of Stream: Caring (4 courses)				
NHC301 Care for Older People and Persons with Disabilities (I)	57	53	110	11

NHC302 Care for Older People and Persons with Disabilities (II)	57	53	110	11
NHC303 Rehabilitation Care and Residential Care Services Management	57	53	110	11
NHP301 Clinical Practicum	96	24	120	12
Total:	753	657	1410	141

4.4 Graduation Requirements

4.4.1 In order to be eligible for the award of the Programme (for any study streams in full-time mode), students must have:

- (a) completed and been assessed on at least 112 QF credits;
- (b) passed at least 112 QF credits; and
- (c) obtained an overall GPA of 2.0 or above across all courses in which they were assessed.

4.4.2 In order to be eligible for the award of the Programme (for the part-time Caring stream), in addition to meeting the requirements for registration as Health Worker, students must have:

- (a) completed and been assessed on at least 141 QF credits;
- (b) passed at least 141 QF credits;
- (c) achieved an attendance rate of 90% or above in the course GES302, NHC 301, NHC302 and NHC303;
- (d) achieved an attendance rate of 100% in NHP301;
- (e) passed both written and clinical skills assessment ($\geq 60\%$) in all Caring stream courses; and
- (f) obtained an overall GPA of 2.0 or above across all courses in which they were assessed.

4.5 Admission Requirements

- Completion of Secondary 6 under the New Senior Secondary Education Structure; or
- Level 2* or above in 5 subjects in HKCEE including English and Chinese subjects; or
- Satisfactory completion of a QF Level 2 Programme such as Project Yi Jin; or
- Mature applicants aged 21 or above#; with completion of Secondary 5 education or equivalent; or
- Have obtained an equivalent qualification.

Applicants may be required to sit a language admission test in English and/or Chinese.

* For pre-2007 HKCEE, the admission requirements would be 5 passes in HKCEE including Chinese Language and English Language.

4.6 Teaching and Learning Activities

The Programme employs a mix of teaching and learning activities, such as lectures, tutorials, laboratory, workshops, study visits, case studies, group project and practicum which can facilitate the effectiveness in delivering the programme content.

For the *Clinical Practicum* course, students are required to undertake 40 hours (5 days) of placement in residential care homes for the care of persons with disabilities, and 40 hours (5 days) for the care of elderly people. In addition, there are 16 hours of study visit, with eight hours in organisations related to caring of elderly people and people with disabilities respectively, such as day care centres and community centres.

4.7 Learner Support Services

The learner support services include Incubation for Lifelong Learning Scheme, personal tutoring, career coaching, English enhancement workshops and other relevant services of the programme-related facilities, such as health care laboratories, health informatics computing room, counseling room, as well as library and other online learning resources.

5. Important Information Regarding this Accreditation Report

5.1 Variation and withdrawal of this Accreditation Report

5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.

5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.

5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.

5.1.4 The accreditation status of Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.

5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the

Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Withdrawal.

- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap. 592A (<http://www.legislation.gov.hk>) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at <http://www.hkqf.gov.hk>.

5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the Qualifications Register ("QR") at <https://www.hkqr.gov.hk> for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

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